

Seyon Investment Associate

Company Overview:

The Seyon Group is a boutique real estate investment firm that targets institutional quality investments within top-tier Northeast markets. Founded in January 2017 by Bryan Blake and Andrew Iglowski, Seyon works to identify the highest quality assets situated in strategic, difficult-to-replicate locations, frequently with a potential for alternative future uses. Benefitting from a vertically integrated platform, extensive market knowledge and deep relationships where we invest, Seyon has produced a track record of demonstrated and consistent outperformance.

Position Overview:

Seyon is seeking an Investment Associate to join its growing investment team. This is an exciting, challenging role in which the Associate will influence critical real estate investment decisions. The Associate will contribute to all aspects of the real estate acquisition process, as well as support a variety of asset management and investor relations activities. The team is seeking an Associate who is passionate about real estate, has a financial mindset, is extremely organized, personable and resourceful.

The Associate must have the ability to underwrite and analyze potential investment opportunities; a high-level of proficiency with Argus Enterprise and Excel is critical. The successful Associate will have the proven ability to prioritize and manage time sensitive projects.

Roles & Responsibilities:

- Conduct investment analysis for potential new acquisitions utilizing Argus and Excel financial models. Analyze partnership returns, promote structures and other cash flow analyses as part of the underwriting process.
- Synthesize underwriting assumptions and market data to create a high-level investment thesis. Summarize the theses in an Investment Memorandum.
- Actively participate in the presentation of Investment Memorandum's to key internal and external stakeholders.
- Support acquisitions team in closings, which includes leading due diligence efforts through to asset management.
- Communicate directly with brokers, partners, third party consultants, attorneys, and transaction counterparts on acquisition related activity.
- Support asset management including communication with partners, leasing brokers, property managers and contractors.
- Assist in preparation of monthly, quarterly, and annual lender and investor reports and presentations.

Skills & Experience Required:

- BA/BS in Accounting, Economics, Finance, or other similar quantitative focus.
- 3-5 years' experience in real estate investment field.
- Proven commercial real estate acquisition experience across industrial, office and/or retail product type required.
- Exceptional quantitative skills, including the ability to perform 'back of the envelope' analysis as well as the ability to conduct complex financial modeling in both Excel and Argus.
- Solid knowledge of commercial real estate financial and accounting fundamentals.
- Excellent written and oral communication skills.
- Proficiency with MS Office suite.
- Possess strong attention to detail and ability to prioritize time sensitive projects.